



# Application with Primuss



# PRIMUSS

CAMPUS IT

BASICS OF REGISTRATION AND APPLICATION FOR STUDY  
PROGRAMMES AT LANDSHUT UNIVERSITY OF APPLIED SCIENCES

# Registration Online

[www.haw-landshut.de/bewirb-dich](http://www.haw-landshut.de/bewirb-dich)



- Go to the application website with the link
- Perform registration
- Fill in all mandatory fields
- Confirm email
- On we go

Sign in for Online Application
Homepage
Register
Confirm email
Password forgotten or lost
Short instructions

## Online application

### If you are not yet registered for our online application process:

If you wish to apply to our university, you must first register for our online application process. This will ensure that only you can access your information.



### If you are already registered for our online application process:

Email.\*

Password.\*

# Question section (personal data, previous education, previous studies)



Sign in for Online Application

Overview

Settings

Short instructions

Logg off

## Overview of online application

Select the course of study here:

Select a course of study

Enter your personal information, educational background, curriculum etc. here:

Personal information

Educational background

Information about your previous higher education



still incomplete

### At the application overview:

- Fill in all three tabs with the corresponding data and save them.

# Selection of study programmes



Sign in for Online Application

Overview

Settings

Short instructions

Logg off

## Overview of online application

Select the course of study here:

Select a course of study

Enter your personal information, educational background, cur

Personal information

Educational background

Information about your previous higher education



- Answer basic questions about studying
- Select study programme

# Selection of study programmes



Online Application: Course of Study

Overview

Select course of study

Short instructions

Log off

## Select course of study

Restrict list to

no restriction

Bachelor programs

Master programs

Certificate programs

For admission to which semester do you wish to apply?

1. semester

higher semester

Degree program/course of study

- Additive Manufacturing – Materials, Engineering and Lightweight Design  
**Bachelor**
- Automotive and Commercial Vehicle Engineering  
**Master**
- Automotive Computer Science  
**Bachelor**
- Automotive Engineering  
**Bachelor**
- Automotive Engineering and Management  
**Bachelor**
- Construction Engineering  
**Bachelor**
- Business Administration  
**Bachelor**
- Biomedical Engineering  
**Bachelor**
- Vehicle Electrical Distribution Systems Development  
**Master**
- Digitization & Entrepreneurship  
**Bachelor**
- Digitization, Process Optimization & Management  
**Bachelor**
- Electrical Engineering and Information Technology  
**Bachelor**
- Electrical Engineering  
**Master**
- Sign Language Interpreting  
**Bachelor**
- Midwifery primary qualifying  
**Bachelor**

- Select the desired degree programme from the list
- **Tip:** The list can be filtered by degree type and semester.
- Confirm the selected programme with Save
- Answer more questions and save

# Upload documents



Sign in for Online Application

Overview

Upload documents

Settings

Short instructions

Logg off

## Overview of online application

Here you can upload your documents (certificate, internship certificate, etc.)

 Upload documents

### Select the course

Computer Science Bachelor 1. semester

Edit this course of study

Select a further course of study

DE

- Under Upload documents you will find the overview of the necessary documents
- **Tip:** The list also shows the deadlines, corresponding study programmes, tips on the documents and status of the documents received.

# List of documents



document		for course of study	deadline	upload	
 Curriculum Vitae	Ⓢ	IF - B	31.07.2021	uploaded✓	OK
 Higher secondary school certificate	Ⓢ	IF - B	31.07.2021	uploaded✓	OK

Please note that the status only refers to the uploaded document.  
Even if the document is "uploaded successfully", you still have to send your application!

- In this overview, you can view the deadlines, receive notes on the documents and status of the documents
- In this case, all the required documents were successfully uploaded, checked by the HS and, as everything was in order, given an OK.

# Sending the application

## Overview of online application

Here you can upload your documents (certificate, internship certificate, etc.)

Select the course of study here:

Computer Science Bachelor 1. semester

Enter your personal information, educational background, curriculum vitae, etc. here:

DE

- When all data have been entered, your degree programme appears
- Send your application as shown in the picture
- It is not necessary to send the documents by post!

➤ **We did it!**