



## Information sheet for students of undergraduate teaching for exmatriculation/de-registration

### Health insurance

Your "student health insurance" expires when your de-registration takes effect. You must inform your health insurance provider immediately of your de-registration and take out health insurance yourself. If you are unemployed, please contact the employment agency or job centre responsible for you.

### Educational support (BAföG)

If you receive benefits under the Federal Training Assistance Act, please inform the Office for Training Assistance responsible for you immediately of your de-registration.

### Child benefit

If your parents are still entitled to child benefit due to your studies, the child benefit paying authority must be informed immediately about the end of your studies.

### Pension insurance

Please keep the pension certificate in a safe place and submit it to the pension insurance institution immediately after taking up employment subject to pension insurance.

### University documents

Please return your university documents (e.g. books, calculator) to the relevant office if you have not already done so. The credit on your student ID card will be paid out to you by the Student Union (Building E - Room 006). The student ID card is then your property.

### Special notes

The certificate of exmatriculation/de-registration must be kept and presented to the receiving university if you change degree programme or university.

Please note that deadlines (e.g. repetition deadlines) are not interrupted by de-registration.

If you have been exmatriculated due to the final failure of an examination required by the examination regulations, further study in the same degree programme at another Bavarian university (university of applied sciences) is excluded if this examination is required in the examination regulations there.

It is possible to apply for a different degree programme within the university at any time during the respective application period.

### Student HAW account procedure

We would also like to inform you that your HAW account and all associated data will be completely deleted 6 weeks after the date of exmatriculation.